

## OFFICE HOURS / APPOINTMENT POLICIES

**Realizing that your time is valuable, we do our best to stay on time, and we ask that you extend the same courtesy to us and to our other patients by arriving for appointments on time. We reserve the right to reschedule late arrivals.**

**SEPTEMBER THROUGH MID-JUNE:** Closed daily 12 - 1:45PM on Wednesday, Thursday, and Friday

Monday: 1:30PM - 7:00PM  
Tuesday: Closed  
Wednesday and Thursday: 8:30AM - 5:15PM  
Friday: 8:30AM - 4:45PM

**MID-JUNE THROUGH AUGUST:** Closed daily 12 - 1:45PM on Wednesday and Thursday

Monday: 11:00AM - 5:00PM  
Tuesday: Closed  
Wednesday and Thursday: 8:30AM - 5:15PM  
Friday: 7:30AM - 1:00PM

**Please be aware that some long appointments need to be scheduled in the morning hours.**

**REPAIRS/EMERGENCIES:** It may be necessary to come in **during school / work hours** for emergencies. Please call ASAP and we will try to evaluate over the phone. Some “emergencies” can wait until your next appointment; others need to be addressed ASAP. **IMPORTANT:** Notify the office if anything is broken, even if you have an upcoming appointment, so that we can allot more time for fixing.

- **Keep in mind our appointments are normally scheduled 6 weeks in advance, therefore, any reschedules or missed appointments may result in waiting several weeks for another available appointment.**

**IT IS IMPORTANT TO ADHERE TO THE APPOINTMENT SCHEDULING THAT DR. JIORLE HAS SET UP. IF NOT PROPERLY SUPERVISED, APPLIANCES CAN ADVERSELY MOVE TEETH, CAUSE DAMAGE TO TEETH OR GUMS, OR LENGTHEN TREATMENT TIME.**

**PLEASE PHONE THE OFFICE AS SOON AS POSSIBLE IF YOU MUST CHANGE OR CANCEL AN APPOINTMENT OR IF YOU ARE HAVING A PROBLEM.** Please leave a message if we are closed. Thank you for your cooperation.

Dr. Bruce J. Jiorle, DMD

(908) 859-4555